

**2020-2021**

**Online Free & Reduced Meal Applications [www.myschoolapps.com](http://www.myschoolapps.com)**

**INSTRUCTIONS**

Should another language be required go to upper top right of screen click tab choose from (7) different language.

**For Parent or Guardian**

Click on "Get Started"

Enter "Zip Code", Click arrow select "State", click "Search"

Click arrow to "Choose Your District", click on "Select District & Continue"

Click on "Begin Application Process"

Read over terms and agreements, Click "Check off block" that you have read and agree to terms and Click "I agree to the terms"

Read instructions and view guidelines and click "Continue"

Enter Address click "Save and Continue"

Important - include entire household. Students at student section and all other in household in household section, include income and how often income is received. If there is "NO" income, check box for "No Income". Applications are determined based off of household size and income. NOTE- a SNAP# is a State of Florida 10 digit case number assigned to household, this number will begin with a 10, 11, 12, etc... Other State case numbers are none transferrable. You must file in Florida.

Student Section - Click "Add Student" enter all required information for that student enter income/frequency or no income then click done. If there are additional children attending school, click "add student" continue process until you have completed entering all your children that attend school.

Household Member Section- Click "Add rest of Family Members/Siblings that do not attend school" enter all required information for that member enter income/frequency or no income and click done. If there are additional family members click "add Family Member" and continue process till you have entered all.

Click box that you agree to all information you have entered, type in your signature –your full name and date and click submit.

Note – After you submit your application the next screen will send you a 5 to 6 digit reference number. Print/write or snapshot picture of this number should you need it for future reference. This number means your application has gone through successfully. If you did not receive a reference number after submitting this means your application did not go through. You will need to restart your application and resubmit. Need help with application, call 301-3020